Company details

registered company name .....

trade name .....

address .....

.....

zip code / city/country .....

branch of activity .....

contact name Mr/Mrs/Ms .....

position.....

telephone ..... fax ..... e-mail .....

Head of Finances Mr/Mrs.....

telephone ..... fax ..... e-mail .....

Fees options for French claims *(please tick the appropriate box)*

☐ Standard fees (refund within a period of 2 to 4 months)

☐ Quick refund fees (refund in one week – standard fees + 3% of the total VAT amount)

Our bank details:

Exact account name .....Account currency .....

SWIFT – BIC CODE ..... IBAN Number .....

Bank code ..... Account Number.....

Name, complete address and country of your Bank: .....

.....

For payments to North America:

ABA Code.....Routing Number.....

Please tick the appropriate boxes:

We are

☐ a commercial company ☐ or an advertising agency, publicity, marketing or public relations company
☐ or a stand builder, decorator or the supplier of varied stand equipment
☐ or a public organisation or entity belonging to the State (Ministry, Embassy, Region, City, export council...)
☐ or a public or private organisation financed with a majority of public funding
☐ or a professional organisation financed in majority by its members or with other private funds

We participate at the convention

☐ to promote our products or services ☐ to sell our goods, products on the premises
☐ to organise a group stand with other companies ☐ to supply exhibitors with stand building, decoration and other equipment

Generally

☐ we deliver with installation or/and we repair and maintain goods or installations in France
☐ we have an information or correspondent office in France
☐ we participate in other trade shows or professional conventions in France or in other countries:

names of conventions or trade shows: .....

We hereby certify that the particulars given are true. We have not provided any services, supplied goods or made any transactions that are liable for French VAT. We agree with the conditions of TEVEA International.
We undertake to pay back to TEVEA International any monies wrongfully obtained.

....
date name of the authorized person signature